

VANDERBILT AREA SCHOOL  
BASIC FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2008

**VANDERBILT AREA SCHOOL  
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**Thomas R. Zick CPA, P.C.**  
CERTIFIED PUBLIC ACCOUNTANT

P.O. BOX 149, 2947 MANTZ STREET  
LEWISTON, MICHIGAN 49756  
TELEPHONE: (989) 786-4032  
FAX: (989) 786-4032

## INDEPENDENT AUDITOR'S REPORT

October 2, 2008

Board of Education  
Vanderbilt Area School  
Vanderbilt, Michigan 49795

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Vanderbilt Area School as of and for the year ended June 30, 2008, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Vanderbilt Area School's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Vanderbilt Area School, as of June 30, 2008, and the respective changes in financial position, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The accompanying financial statements have been prepared assuming that Vanderbilt Area School will continue as a going concern. As discussed in Note 12 to the financial statements, the school's general fund had a net surplus of \$43,015 for the year ending June 30, 2008, resulting in an ending fund balance deficit of \$54,890. These conditions raise substantial doubt about its ability to continue as a going concern. Management's plans regarding those matters also are described in Note 12. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

In accordance with Government Auditing Standards, I have also issued my report dated October 2, 2008 on my consideration of Vanderbilt Area School's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and important for assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information on pages 3 through 6 and pages 24 through 27 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Vanderbilt Area School's basic financial statements. The introductory section, and combining non-major fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining non-major fund financial statements have been subjected to the auditing procedures applied by me in the audit of the basic financial statements and, in my opinion, based on my audit are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on it.



THOMAS R. ZICK CPA, P.C.  
CERTIFIED PUBLIC ACCOUNTANT

# **VANDERBILT AREA SCHOOL**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Management Discussion and Analysis, a requirement of GASB 34, is intended to be the Vanderbilt Area School District ("the District") management's/administration's discussion and analysis of the financial results for the year ended June 30, 2008. The purpose of the discussion and analysis is to provide a look at the district's performance and current position. Readers should also review the auditor's report, the notes to the financial statements, and the financial statements to enhance their understanding of the district's financial performance.

### **FINANCIAL HIGHLIGHTS**

The overall financial condition of the district is stable at this time. All goals related to financial activities have been met in the past year. However, the resources for the following year will be available only if current revenue and expenditure patterns improve.

The assets of the Vanderbilt Area School District exceeded liabilities at the close of the most recent fiscal year by \$506,336 (net assets).

The district's total net assets increased by \$62,372 in the 2007/08 school year.

At the end of the current fiscal year, the fund balance deficit for the District's General Fund is \$54,890.

### **USING THE ANNUAL REPORT**

Generally accepted accounting principles (GAAP) according to GASB 34 requires the reporting of two types of financial statements: District Wide Financial Statements and Fund Financial Statements.

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand the District as a whole (government-wide statements), and then proceed to provide an increasingly detailed look at specific financial statements (fund financial statements). Also included are various notes to the financial statements. The audit also contains supplemental information in addition to the basic financial statements.

### **REPORTING THE DISTRICT AS A WHOLE - THE STATEMENT OF NET ASSETS AND STATEMENT OF ACTIVITIES**

One of the most important questions asked about the District's finances is, "Is the District better off or worse off as a result of this year's activities?" The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities in a manner to help address this question. These statements include all assets and liabilities of the District using the accrual basis of accounting similar to the accounting used by the private sector. All of the current year's revenues and expenses are taken into consideration regardless of when cash is received or paid.

The two statements report the District's net assets and any changes in them. The change in net assets provides the reader a tool to assist in determining whether the District's financial health is improving or deteriorating. The reader will need to consider other non-financial factors such as property tax base, political conditions on a State level, student enrollment growth, quality of local service, and facility improvements prior to arriving at any conclusion regarding the overall health of the District.

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

### REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

#### FUND FINANCIAL STATEMENTS

The fund financial statements provide detailed information about the most significant funds, not the District as a whole. The fund statements are formatted to comply with the legal requirements of the Michigan Department of Education's "Accounting Manual". The two types of funds: governmental funds and fiduciary funds use different accounting approaches as further discussed in the notes to the financial statements.

#### GOVERNMENTAL FUNDS

Most of the District's activities are reported in the governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and other financial assets that can be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general operations and the basic services it provides. Governmental fund information helps you determine whether there are more or less financial resources available to spend in the near future to finance the District's programs. The relationship (or differences) between governmental funds is reconciled in the basic financial statements.

#### FIDUCIARY FUNDS

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Table 1 provides a summary of the District's net assets as of June 30, 2008.

TABLE 1      Governmental Activities

<u>Assets</u>	<u>06/30/08</u>	<u>06/30/07</u>
Current Assets	\$ 493,477	\$ 493,183
Noncurrent Assets - Capital	<u>2,996,295</u>	<u>3,105,759</u>
Total Assets	<u>3,489,772</u>	<u>3,598,942</u>
<u>Liabilities</u>		
Current Liabilities	524,788	562,305
Noncurrent Liabilities	<u>2,458,648</u>	<u>2,592,673</u>
Total Liabilities	<u>2,983,436</u>	<u>3,154,978</u>
<u>Net Assets</u>		
Invested in Capital Assets - Net of Debt	626,295	582,458
Restricted	81,270	89,970
Unrestricted	<u>(201,229)</u>	<u>(228,464)</u>
Total Net Assets	<u>\$ 506,336</u>	<u>\$ 443,964</u>

The District reports positive balances in each category of net assets except for unrestricted net assets.

The results of this year's operations for the District as a whole are represented in a statement of activities (Table 2), which shows the changes in net assets for the fiscal year 2007/08.

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

TABLE 2      Governmental Activities

	<u>06/30/08</u>	<u>06/30/07</u>
Program Revenues		
Charges for services	\$      42,788	\$      42,204
Operating grants and contributions	405,111	474,126
General Revenues		
Property taxes	1,268,114	1,254,583
State School Aid	522,348	656,333
Other	<u>33,789</u>	<u>49,521</u>
Total Revenues	<u>2,272,150</u>	<u>2,476,767</u>
Functions/Program Expenses		
Instruction	1,301,951	1,361,400
Supporting services	668,878	691,838
Athletics & food services	132,876	125,719
Interest on debt	<u>106,073</u>	<u>216,407</u>
Total Expenses	<u>2,209,778</u>	<u>2,395,364</u>
Change in Net Assets	<u>\$      62,372</u>	<u>\$      81,403</u>

As reported in the statement of activities the cost of all governmental activities for the year was \$2,209,778 while \$1,268,114 in revenue was generated directly from local taxpayers, another \$42,788 was generated through "charges for actual services" to local districts, or individuals that benefited directly from our services. State, federal, other regional grants and programs brought \$405,111 to the district. The district received \$522,348 in state education funding and \$33,789 in other miscellaneous sources, inclusive of investment earnings. Net assets for the year ending June 30, 2008 increased by approximately \$62,372.

### **MAJOR GOVERNMENTAL FUNDS BUDGETING AND OPERATING HIGHLIGHTS**

The District's budgets are not prepared in accordance with Michigan Law, because the budgets for the year ending 6/30/07 and 6/30/08 were adopted showing fund balance deficits, which violates state law. The most significant budgeted fund is the General Fund. During the fiscal year of 2007/08 the District amended the budgets of these major governmental funds four times. This has been the normal business practice of the district. Due to the timing of grant awards and pupil counts, the general fund budget will change significantly from the beginning to the end of the year. The two major funds are the General Fund and the 2007 Refunding Bond Fund. Only the General Fund is required to adopt a budget under Michigan law.

#### **General Fund**

The General Fund revenues were higher than expenditures in the past year of operations by \$43,015. In anticipation of the state education budget crises, the District also made cuts in all operational areas.

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### CAPITAL ASSETS

The District's assets have accumulated \$2,137,354 of depreciation. Our capitalized assets include our buildings, land, equipment, and transportation fleet. This year saw an \$109,464 decrease in Net Capital Assets. A categorized listing of the assets is below.

TABLE 3      Vanderbilt Area School District Capital Assets

	Balance June 30, 2007	Additions	Disposals	Balance June 30, 2008
Capital assets not being depreciated:				
Land	\$ 11,500	\$ -	\$ -	\$ 11,500
Capital assets being depreciated:				
Building and land improvements	4,302,947	-	-	4,302,947
Buses and other vehicles	190,126	-	-	190,126
Furniture and equipment	629,076	-	-	629,076
Subtotal	5,122,149	-	-	5,122,149
Accumulated depreciation:				
Building and land improvements	1,456,716	60,010	-	1,516,726
Buses and other vehicles	152,094	14,156	-	166,250
Furniture and equipment	419,080	35,298	-	454,378
Subtotal	2,027,890	109,464	-	2,137,354
Net capital assets being depreciated	3,094,259	(109,464)	-	2,984,795
Net governmental capital assets	\$ 3,105,759	\$ (109,464)	\$ -	\$ 2,996,295

#### LONG TERM DEBT

The District owes \$2,393,301 on loans that will be paid over the next fourteen years. This is a decrease in outstanding debt of \$130,000 or 5.15%. More detail is shown on pages 20-21 in the Notes to the Financial Statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The economy of the State of Michigan has dramatically slowed and forecasts project shortages in both the State's General Fund and the School Aid Fund for the upcoming year. The exact implications the shortages will have on the District are unknown. Our budgets were prepared with these factors in mind. We also are dependent on student counts for our foundation allowance. Student counts vary from year to year and have been in steady decline.

#### REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Vanderbilt Area School District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

John Palmer, Superintendent  
Vanderbilt Area School District

947 Donovan Street  
Vanderbilt, MI 49795  
989-983-4121



**VANDERBILT AREA SCHOOL  
STATEMENT OF NET ASSETS  
JUNE 30, 2008**

	Governmental Activities
<b>ASSETS</b>	
Cash demand and time deposits	\$ 359,498
Receivables	
Other governments	119,151
Accounts	5,405
Taxes	1,720
Prepaid insurance	6,140
Inventory	1,563
Capital assets	
Land	11,500
Other capital assets, net of depreciation	<u>2,984,795</u>
<b>TOTAL ASSETS</b>	<u><b>3,489,772</b></u>
<b>LIABILITIES</b>	
Account payable	348
Accrued liabilities	179,385
Note payable	275,000
Deferred revenue/other liabilities	70,055
Noncurrent liabilities:	
Compensated absences	65,347
Due within one year	142,196
Due in more than one year	<u>2,251,105</u>
<b>TOTAL LIABILITIES</b>	<u><b>2,983,436</b></u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	626,295
Restricted for:	
Debt Service	81,270
Unrestricted	<u>(201,229)</u>
<b>TOTAL NET ASSETS</b>	<u><u><b>\$ 506,336</b></u></u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2008**

Functions / Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Net (Expense) Revenue
<b>Primary Government</b>				
<b>Governmental Activities</b>				
Instruction	\$ 1,301,951	\$ -	\$ 291,737	\$ (1,010,214)
Support Services	668,878	-	53,741	(615,137)
Athletics	46,225	25,504	-	(20,721)
Food Service	86,651	17,284	59,633	(9,734)
Interest on Debt	<u>106,073</u>	<u>-</u>	<u>-</u>	<u>(106,073)</u>
Total Governmental Activities	<u>\$ 2,209,778</u>	<u>\$ 42,788</u>	<u>\$ 405,111</u>	<u>(1,761,879)</u>
<b>General revenues:</b>				
Taxes:				
Property taxes levied for general purposes				972,198
Property taxes, levied for debt services				232,952
Property taxes, levied for special education through ESD				62,964
State aid not restricted to specific purposes				522,348
Interest and investment earnings				5,305
Other				<u>28,484</u>
Total general revenues, contributions and transfers				<u>1,824,251</u>
Change in net assets				62,372
Net assets, beginning of year				<u>443,964</u>
Net assets, end of year				<u>\$ 506,336</u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2008**

	GENERAL FUND	2007 DEBT FUND	OTHER FUNDS	TOTAL
<b>ASSETS</b>				
Cash	\$ 321,209	\$ 32,919	\$ 5,370	\$ 359,498
Receivables				
Taxes	1,509	211	-	1,720
Accounts	5,405	-	-	5,405
Prepaid Expenses	6,140	-	-	6,140
Inventory	-	-	1,563	1,563
Due From Other Funds	-	48,140	-	48,140
Due From Other Governmental Units	118,600	-	551	119,151
	<u>118,600</u>	<u>-</u>	<u>551</u>	<u>119,151</u>
 TOTAL ASSETS	 <u>\$ 452,863</u>	 <u>\$ 81,270</u>	 <u>\$ 7,484</u>	 <u>\$ 541,617</u>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts Payable	\$ 348	\$ -	\$ -	\$ 348
Accrued Liabilities	162,385	-	-	162,385
Note Payable	275,000	-	-	275,000
Due to Other Funds	48,140	-	-	48,140
Deferred Revenue	21,880	-	-	21,880
	<u>21,880</u>	<u>-</u>	<u>-</u>	<u>21,880</u>
 TOTAL LIABILITIES	 <u>507,753</u>	 <u>-</u>	 <u>-</u>	 <u>507,753</u>
 <b>FUND BALANCES</b>				
Reserved	-	81,270	-	81,270
Unreserved	(54,890)	-	7,484	(47,406)
	<u>(54,890)</u>	<u>-</u>	<u>7,484</u>	<u>(47,406)</u>
 TOTAL FUND BALANCES	 <u>(54,890)</u>	 <u>81,270</u>	 <u>7,484</u>	 <u>33,864</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 452,863</u>	 <u>\$ 81,270</u>	 <u>\$ 7,484</u>	 <u>\$ 541,617</u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL**  
**Reconciliation of Fund Balances on the Balance Sheet**  
**for Governmental Funds to Net Assets of**  
**Governmental Activities on the Statement of Net Assets**  
**JUNE 30, 2008**

Fund Balances - Total Governmental Funds	\$ 33,864
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Amounts reported for *governmental activities* in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Capital Assets - at Cost	5,133,649
Accumulated Depreciation	(2,137,354)

Certain liabilities such as bonds and notes payable are not due and payable in the current period and therefore are not reported in the governmental funds

Bonds payable	(2,393,301)
Compensated absences payable	(65,347)
Unamortized bond premium	(48,175)

Accrued interest payable is not included as a liability in governmental funds	<u>(17,000)</u>
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Net Assets of Governmental Activities	<u>\$ 506,336</u>
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See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2008**

	GENERAL FUND	2007 DEBT FUND	OTHER FUNDS	TOTAL
REVENUES				
Local Sources	\$ 1,036,765	\$ 232,952	\$ 42,788	\$ 1,312,505
State Sources	608,218	-	4,951	613,169
Federal Sources	259,608	-	54,682	314,290
Interest Income	3,400	1,905	-	5,305
Other Revenue	26,881	-	-	26,881
TOTAL REVENUES	1,934,872	234,857	102,421	2,272,150
EXPENDITURES				
Current				
Instruction	1,241,248	-	-	1,241,248
Supporting Services	624,142	-	-	624,142
Athletic Events	-	-	46,225	46,225
Food Services	-	-	86,651	86,651
Debt Service:				
Principal	-	130,000	-	130,000
Interest and Other Charges	-	113,557	-	113,557
TOTAL EXPENDITURES	1,865,390	243,557	132,876	2,241,823
REVENUES OVER (UNDER) EXPENDITURES	69,482	(8,700)	(30,455)	30,327
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	26,467	26,467
Transfers (Out)	(26,467)	-	-	(26,467)
TOTAL OTHER FINANCING SOURCES (USES)	(26,467)	-	26,467	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	43,015	(8,700)	(3,988)	30,327
FUND BALANCES, BEGINNING OF YEAR	(97,905)	89,970	11,472	3,537
FUND BALANCES, END OF YEAR	\$ (54,890)	\$ 81,270	\$ 7,484	\$ 33,864

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**FOR THE YEAR ENDED JUNE 30, 2008**

Net Change in Fund Balances - Total Governmental Funds	\$	30,327
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Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Add - Capital Outlay		-
Deduct - Depreciation Expense		(109,464)

The issuance of long-term debt provides current financial resources to governmental funds while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction however, has any effect on net assets.

Add - Principal Payments on Long-term Liabilities		130,000
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Premium received on bond issuance are recognized in the year of issuance in the governmental funds, but are amortized over the life of the bonds on the Statement of Activities - Premium Amortization		3,441
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Accrued interest , compensated absences, and retirement incentive payable do not require the use of current financial resources and therefore are not reported as expenditures in the fund statements

Add - Decrease in accrued interest payable on bonds		4,043
Add - Decrease in compensated absences		<u>4,025</u>

Change in Net Assets of Governmental Activities	\$	<u>62,372</u>
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See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
STATEMENT OF FIDUCIARY FUND NET ASSETS  
AGENCY FUNDS  
JUNE 30, 2008**

ASSETS

Cash	\$ 8,667
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TOTAL ASSETS	<u>\$ 8,667</u>
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LIABILITIES

Due to Student Groups	\$ 8,667
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TOTAL LIABILITIES	<u>\$ 8,667</u>
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See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Vanderbilt Area School conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the School District.

**REPORTING ENTITY**

The school district is governed by an elected seven-member Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the School District's reporting entity, and which organizations are legally separate, component units of the School District. Based on the application of the criteria, the School District does not contain any component units.

**DISTRICT-WIDE AND FUND FINANCIAL STATEMENTS**

The district-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All of the School District's district-wide activities are considered governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION**

**District-Wide Financial Statements** - The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the district-wide financial statements.

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; and (2) operating grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted state aid.



**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fund Financial Statements** – Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, unrestricted state aid, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the District.

Fiduciary fund statements are also reported using the economic resources measurement focus and the accrual basis of accounting. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

The School District reports the following major governmental funds:

General Fund - The General Fund is the School District's primary operating fund. It accounts for all financial resources of the School District, except those required to be accounted for in another fund.

2007 Refunding Bond Fund – The 2007 Refunding Bond Fund is used to record tax, interest, and other revenue for the payment of general long-term debt principal, interest, and related costs.

Additionally, the District reports the following governmental types:

Special Revenue Funds - Special Revenue Funds are governmental funds used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. The District's Special Revenue Funds include the Food Service and Athletics Funds. Any operating deficit generated by these activities is the responsibility of the General Fund.

Fiduciary Funds – The School District maintains an Agency Fund to record the transactions of student groups for school and school-related purposes. The funds are segregated and held in trust for the students.

**ASSETS, LIABILITIES, AND NET ASSETS OR EQUITY**

**Cash and Investments** – Cash and investments include cash on hand, demand deposits, and savings accounts.

**Receivables and Payables** – In general, outstanding balances between funds are reported as “due to/from other funds.”

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

All trade and property tax receivables are shown net of an allowance for uncollectible amounts. The School District considers all receivables to be fully collectible; accordingly, no allowance for uncollectible amounts is recorded. Property taxes are assessed as of December 31 and the related property taxes are levied and become a lien on July 1 of the following year. These taxes are due on September 14 with the final collection date of February 28 the following year at which time they are added to the county delinquent tax rolls. The County operates a delinquent tax revolving fund and normally pays to the District all current taxes annually prior to June 30.

**Restricted Assets** – The fund balance in the debt service fund is shown as a restricted fund balance. This balance can only be used to service the debt.

**Capital Assets** – Capital assets, which include land, buildings, equipment, and vehicles, are reported in the applicable governmental column in the district-wide financial statements. Capital assets are defined by the School District as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add to the value or materially extend asset life are not capitalized. The School District does not have infrastructure-type assets.

Buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings, building additions, and land improvements	10-50 years
Buses and other vehicles	7-15 years
Furniture and other equipment	2-15 years

**Long-Term Obligations** – In the district-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.

**Fund Equity** – In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

**Accounting Change** – Effective July 1, 2003, the School district implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34) along with all related statements and interpretations.

**NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**Budgetary Information** – Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America and state law for the general and special revenue funds. All annual appropriations lapse at the fiscal year end.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the School District to have its budget in place by July 1. Expenditures in excess of amounts budgeted are a violation of Michigan law. State law permits districts to amend their budgets during the year.

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)**

**Excess Expenditures Over Appropriations in Budgeted Funds** - The School District is required under Public Act 621 of 1978 to adopt (pass) a budget (General Appropriations Act) for the General Fund and Individual Special Revenue Funds. The District complied in all areas except the following expenditure areas that exceeded budgeted amounts:

<u>Fund/Function</u>	<u>Total Budget</u>	<u>Actual Expenditures</u>	<u>Budget Variance</u>
General Fund:			
Office of Principal	\$ 53,368	\$ 53,440	\$ (72)
Business Services	\$ 15,410	\$ 15,490	\$ (80)
Plant Operation and Maintenance	\$ 256,094	\$ 257,798	\$ (1,704)
Transfers Out	\$ 21,831	\$ 26,467	\$ (4,636)
Special Revenue Fund:			
Food Service	\$ 81,174	\$ 86,651	\$ (5,477)

The district adopted an original budget for the year 2007/08 that was in violation of state statutes, because it showed an ending fund balance deficit. The final amended budget also violated state statutes for the same reason. The District has filed a deficit elimination plan with the Michigan Department of Education, which has been approved by them.

**NOTE 3 - CASH AND INVESTMENTS**

The captions on the combined balance sheet related to cash and investments are as follows:

	<u>Imprest Cash</u>	<u>Cash/checking and Savings</u>	<u>Total</u>
Government Activities	\$ 200	\$ 359,298	\$ 359,498
Agency Funds	-	8,667	8,667
	<u>\$ 200</u>	<u>\$ 367,965</u>	<u>\$ 368,165</u>

**Deposits** - At year-end, the carrying amount of the District's deposits was \$367,965 and the bank balance was 439,339 and was classified as to risk as follows.

Insured	\$ 147,403
Uninsured – Uncollateralized	220,562
	<u>\$ 367,965</u>

**Investments** – Act 217, PA 1982, authorized the School District to deposit and invest in the following:

- a. Bonds, bills, and other direct obligations of the United States or its agencies.
- b. Certificates of deposit and other savings instruments issued by a federally insured bank, savings and loan or credit union maintaining an office in Michigan.

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 3 - CASH AND INVESTMENTS (CONTINUED)**

- c. Commercial paper rated prime at the time of purchase and maturing not more than 270 days after the date of purchase.
- d. Mutual Funds comprised of investments which are legal for direct investment by local units of government in Michigan.
- e. U.S. Government or federal agency obligation repurchase agreements.

The Board of Education is authorized to designate depositories for District funds, and the funds are invested in accordance with State of Michigan statutory authority

**Credit Risk**

State law limits investments in certain types of investments to a prime or better rating issued by nationally recognized statistical rating organizations (NRSRO's). There were no investments at June 30, 2008.

**Interest Rate Risk**

The School District has not adopted a policy that indicates how the School District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by limiting the weighted average maturity of its investment portfolio to less than a given period of time. There were no investments at June 30, 2008.

**Concentration of Credit Risk**

The School District has not adopted a policy that indicates how the School District will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the School District's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. There were no investments at June 30, 2008.

**Custodial Credit Risk**

The School District has not adopted a policy that indicates how the School District will minimize custodial credit risk, which is the risk that in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments of collateral securities that are in possession of an outside party.

**NOTE 4 – RECEIVABLES**

Receivables as of year-end for the School District's individual major funds and the other nonmajor governmental funds are as follows:

	<u>General</u>	<u>2007 Debt</u>	<u>Food Service</u>	<u>Total</u>
Receivables				
Taxes	\$ 1,509	\$ 211	\$ -0-	\$ 1,720
State of Michigan	<u>118,600</u>	<u>-0-</u>	<u>551</u>	<u>119,151</u>
Net Receivables	<u>\$ 120,109</u>	<u>\$ 211</u>	<u>\$ 551</u>	<u>\$ 120,871</u>

Governmental funds report deferred revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, deferred revenue consists of grant and categorical aid payments received prior to meeting all eligibility requirements and other items totaling \$21,880.

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 5 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances is as follows:

<u>Transfers In/Out</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Total</u>
General Fund	\$ -0-	\$ (26,467)	\$ (23,629)
Special Revenue:			
Athletic Fund	21,241	-0-	21,241
Food Service Fund	<u>5,226</u>	<u>-0-</u>	<u>5,226</u>
Total	<u>\$ 26,467</u>	<u>\$ (26,467)</u>	<u>\$ -0-</u>
<u>Due To / Due From</u>	<u>Due To</u>	<u>Due From</u>	
General Fund	\$ -0-	\$ 48,140	
1997/2007 Debt	<u>48,140</u>	<u>-0-</u>	
Total	<u>\$ 48,140</u>	<u>\$ 48,140</u>	

**NOTE 6 – CAPITAL ASSETS**

Capital asset activity of the School District's governmental activities was as follows:

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>June 30, 2008</u>
Capital assets not being depreciated:				
Land	\$ 11,500	\$ -	\$ -	\$ 11,500
Capital assets being depreciated:				
Building and land improvements	4,302,947	-	-	4,302,947
Buses and other vehicles	190,126	-	-	190,126
Furniture and equipment	<u>629,076</u>	<u>-</u>	<u>-</u>	<u>629,076</u>
Subtotal	<u>5,122,149</u>	<u>-</u>	<u>-</u>	<u>5,122,149</u>
Accumulated depreciation:				
Building and land improvements	1,456,716	60,010	-	1,516,726
Buses and other vehicles	152,094	14,156	-	166,250
Furniture and equipment	<u>419,080</u>	<u>35,298</u>	<u>-</u>	<u>454,378</u>
Subtotal	<u>2,027,890</u>	<u>109,464</u>	<u>-</u>	<u>2,137,354</u>
Net capital assets being depreciated	<u>3,094,259</u>	<u>(109,464)</u>	<u>-</u>	<u>2,984,795</u>
Net governmental capital assets	<u>\$ 3,105,759</u>	<u>\$ (109,464)</u>	<u>\$ -</u>	<u>\$ 2,996,295</u>

Depreciation expense was charged to activities of the School District as follows:

Governmental activities:	
Instruction	\$ 63,380
Support services	<u>46,084</u>
Total	<u>\$ 109,464</u>

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 7 - LONG-TERM DEBT**

The following is a summary of debt transactions of the School District for the Year ended June 30, 2008:

	<u>Durant Debt</u>	<u>2007 Debt</u>	<u>Compensated Absences</u>	<u>Total</u>
Payable at July 1, 2007	\$ 23,301	\$2,500,000	\$ 69,372	\$ 2,592,673
Reductions/Additions	<u>-0-</u>	<u>(130,000)</u>	<u>(4,025)</u>	<u>(134,025)</u>
Payable at June 30, 2008	<u>\$ 23,301</u>	<u>\$2,370,000</u>	<u>\$ 65,347</u>	<u>\$ 2,458,648</u>

<u>Description</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Outstanding 6/30/08</u>		<u>Total</u>
			<u>Principal</u>	<u>Interest</u>	
Durant Debt	4.761353%	2013	\$ 23,301	\$ 6,402	\$ 29,703
2007 Bond	4.0%-5.0%	2022	<u>2,370,000</u>	<u>787,687</u>	<u>3,157,687</u>
Total			<u>\$2,393,301</u>	<u>\$ 794,089</u>	<u>\$ 3,187,390</u>

**DURANT DEBT** - During a previous fiscal year the district received proceeds in the amount of \$39,462 as partial resolution of litigation. The District will receive State Aid equal to the debt service cost annually. If the legislature fails to appropriate the funds, the District is under no obligation to make the payment.

Original issue - \$39,362 – School Improvement Bond, Series 1998 due in annual installments as scheduled below. The annual interest rate is 4.761343%. The final payment is due May 15, 2013.

During the 2002/03 school year the Michigan Municipal Bond Authority determined that certain payments of principal and interest (those payments due May of 2007 and 2008) shall be deferred until a later date which increases the amounts due in the later years of the contract but does not increase the total number of years outstanding. In 2006/07 the Authority again extended the dates and revised the payment schedules.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	2,196	575	2,771	2012	2,525	246	2,771
2010	13,525	5,094	18,619	2013	<u>2,645</u>	<u>126</u>	<u>2,771y</u>
2011	2,410	361	2,771	Total	<u>\$ 23,301</u>	<u>\$ 6,402</u>	<u>\$ 29,703</u>

**2007 REFUNDING GENERAL OBLIGATION BONDS** - Original issue - \$2,500,000 – 2007 Refunding Bonds due in annual installments as scheduled below. Interest rates vary from 4.0% to 5.0% throughout the life of the bond issue. The final payment is due May 1, 2022.

	<u>May 1 Principal</u>	<u>Interest Rate</u>	<u>May 1 Interest</u>	<u>Nov 1 Interest</u>	<u>Total</u>
2009	\$ 140,000	4.00%	\$ 51,000	\$ 51,000	\$ 242,000
2010	150,000	4.00%	48,200	48,200	246,400
2011	150,000	3.625%	45,200	45,200	240,400
2012	160,000	4.00%	42,481	42,482	244,963
2013	170,000	5.00%	39,281	39,281	248,562
2014-2018	900,000	4.25-5.0%	132,556	132,556	1,165,112
2019-2022	<u>700,000</u>	<u>4.0-4.125%</u>	<u>35,125</u>	<u>35,125</u>	<u>770,250</u>
	<u>\$ 2,370,000</u>		<u>\$ 393,843</u>	<u>\$ 393,844</u>	<u>\$ 3,157,687</u>

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 7 - LONG-TERM DEBT (CONTINUED)**

Five Year Annual Debt Service for all debt, other than compensated absences, combined is as follows:

Annual Debt Service Requirements:

	Governmental Activities		
	Principal	Interest	Total
2008/09	\$ 142,196	\$ 102,575	\$ 244,771
2009/10	163,525	101,494	265,019
2010/11	152,410	90,761	243,171
2011/12	162,525	85,209	247,734
2012/13	172,645	78,688	251,333
2014/18	900,000	265,112	1,165,112
2019/22	700,000	70,250	770,250
Total	<u>\$ 2,393,301</u>	<u>\$ 794,089</u>	<u>\$ 3,187,390</u>

\$81,270 is available in the Debt Retirement Funds to service the general obligation bonds.

**NOTE 8 - DEFINED BENEFIT PENSION PLAN**

All District full-time employees participate in the Michigan Public School Employees' Retirement System, ("System"), a cost-sharing multiple-employer public employee retirement system. The Michigan Public School Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the system at 7150 Harris Drive, P.O. Box 30673, Lansing, MI 48909-8103.

All full-time employees of the District are required by law to participate in the System. All benefits vest after 10 years of service. Basic plan members may retire at age 55 with 30 years of credited service, or at age 60 with 10 or more years of credited service. A Member Investment Plan (MIP) member may retire at any age with 30 years of credited service or at age 60 with 5 years of service. Both basic and MIP plan members may retire at age 55 with 15 years of service and receive reduced early retirement benefits. Benefits are paid monthly over the member's or survivor's lifetime and are equal to 1.5% of the member's final average compensation times the member's years of credited service. The final average compensation period for basic members is 60 consecutive months and for MIP members is 36 consecutive months. The system also provides health, dental and vision insurance coverage for retirees.

Member Investment Plan (MIP) members enrolled in MIP prior to January 1, 1990 contribute at a permanently fixed rate of 3.9% of gross wages. Members first hired January 1, 1990 or later contribute at various rates depending on school fiscal year compensation. Basic plan members make no contributions. The District was required to contribute 16.72% of participant's salary to the System for the fiscal year ended 6/30/08, and the State of Michigan is responsible for any further contributions necessary to keep the fund actuarially sound. The School District's contributions to the MPSERS plan for the years ended June 30, 2008, 2007, and 2006 were \$175,144, \$183,295, and \$167,377.

Post-Employment Benefits

Under the MPSERS Act, all retirees have the option of continuing health, dental and vision coverage. In prior years the State pre-funded these benefits using the entry age actuarial cost method. Retirees having this coverage contribute an amount equivalent to the monthly cost for Part B Medicare and 10% of the monthly premium amount for the health, dental and vision coverage. These contributions are deducted from the retirees' monthly pension. No additional contributions are required from the District on these post-employment benefits. The 16.72% noted above includes these costs.

**VANDERBILT AREA SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2008**

**NOTE 9 - RISK MANAGEMENT**

The School District participates in the MASB-SEG Property and Casualty Pool and Workers Compensation Pool.

The MASB-SEG Property/Casualty Pool, Inc. was created on May 23, 1985 and organized under Public Act 138 of 1982 as amended, as a governmental group property and casualty self-insurance pool. Approximately 375 educational institutions within the State of Michigan participate in the Pool.

The Pool limits the maximum net loss that may arise from large risks or in concentrated areas of exposure by reinsuring certain levels of risks with other insurers or reinsurers. The Pool purchases excess liability coverage from one or more insurers or reinsurers to provide 100 percent coverage at each insured level.

**NOTE 10 – SUBSEQUENT EVENT**

On June 25, 2008 the Board of Education adopted the fiscal year 2008/09 budgets that included the general fund budget with a current year surplus of \$86,035, and an estimated fund balance deficit of \$-0-. The District is budgeting to eliminate the fund balance deficit in the 2008/09 fiscal year.

**NOTE 11 – SHORT TERM DEBT**

On April 30, 2008 the district borrowed \$275,000 pledging future State Aid as collateral. The note is due February 23, 2009 along with interest at a rate of 3.25% per annum. This note is recorded as a short term obligation on the balance sheet of the general fund.

**NOTE 12 – GOING CONCERN**

The General Fund experienced a surplus of \$43,015 during the year ended June 30, 2008 leaving a fund balance deficit of \$54,890. The School District has cut staffing costs by eliminating an administrative position during the 2005/06 school year. In addition, other staffing reductions have been implemented over the past several years.

The District has filed an amended deficit elimination plan with the Michigan Department of Education that has been approved. The plan projected a fund balance deficit of \$86,035 as of June 30, 2008. The actual deficit was \$54,890 so the District is already \$31,145 better than planned. The plan also projects that the District will eliminate the general fund deficit by the end of the 2008/09 school year.

The District must continue to closely monitor expenses and strive to increase student counts, thereby maintaining or cutting costs while increasing revenue from the state foundation allowance.

On June 30, 2008 the District has a \$275,000 State Aid Note outstanding with a due date of February 23, 2009. At June 30, 2008 the District had a \$275,000 note outstanding also.



## **REQUIRED SUPPLEMENTARY INFORMATION**

**VANDERBILT AREA SCHOOL  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, OTHER SOURCES (USES)  
AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2008**

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET
REVENUES				
Local Sources	\$ 987,500	\$ 1,049,045	\$ 1,067,046	\$ 18,001
State Sources	743,946	626,689	608,218	(18,471)
Federal Sources	<u>268,750</u>	<u>246,072</u>	<u>259,608</u>	<u>13,536</u>
 TOTAL REVENUES	 <u>2,000,196</u>	 <u>1,921,806</u>	 <u>1,934,872</u>	 <u>13,066</u>
EXPENDITURES				
Instruction:				
Basic programs	896,505	841,454	831,522	9,932
Added Needs	<u>396,191</u>	<u>416,762</u>	<u>409,726</u>	<u>7,036</u>
Support Services:				
Student Services	34,235	41,482	35,499	5,983
General Administration	190,969	197,940	197,241	699
Office of Principal	54,490	53,368	53,440	(72)
Business Services	19,000	15,410	15,490	(80)
Plant Operation and Maintenance	256,113	256,094	257,798	(1,704)
Transportation	<u>67,860</u>	<u>65,595</u>	<u>64,674</u>	<u>921</u>
 TOTAL EXPENDITURES	 <u>1,915,363</u>	 <u>1,888,105</u>	 <u>1,865,390</u>	 <u>22,715</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>84,833</u>	<u>33,701</u>	<u>69,482</u>	<u>35,781</u>
OTHER FINANCING SOURCES (USES)				
Transfers (Out)	<u>(26,400)</u>	<u>(21,831)</u>	<u>(26,467)</u>	<u>(4,636)</u>
 TOTAL OTHER FINANCING SOURCES (USES)	 <u>(26,400)</u>	 <u>(21,831)</u>	 <u>(26,467)</u>	 <u>(4,636)</u>
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	58,433	11,870	43,015	31,145
FUND BALANCES, BEGINNING OF YEAR	<u>(97,905)</u>	<u>(97,905)</u>	<u>(97,905)</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ (39,472)</u>	<u>\$ (86,035)</u>	<u>\$ (54,890)</u>	<u>\$ 31,145</u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER SOURCES  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2008**

	<u>BUDGETED AMOUNT</u>			<u>VARIANCE WITH FINAL BUDGET OVER (UNDER)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
LOCAL SOURCES				
Taxes and Penalties	\$ 987,500	\$ 1,049,045	\$ 972,198	\$ (76,847)
Interest Income	-	-	3,400	3,400
Miscellaneous Income	-	-	26,881	26,881
Incoming Transfers ISD	-	-	64,567	64,567
TOTAL LOCAL SOURCES	<u>987,500</u>	<u>1,049,045</u>	<u>1,067,046</u>	<u>18,001</u>
STATE SOURCES				
Categorical State Aid	743,946	626,689	607,187	(19,502)
Incoming Transfers ISD	-	-	1,031	1,031
TOTAL STATE SOURCES	<u>743,946</u>	<u>626,689</u>	<u>608,218</u>	<u>(18,471)</u>
FEDERAL SOURCES				
Title I	268,750	246,072	90,244	(155,828)
Title II A	-	-	31,086	31,086
Title II D	-	-	1,070	1,070
Title V	-	-	1,008	1,008
Reading First	-	-	135,000	135,000
Incoming Transfers ISD	-	-	1,200	1,200
TOTAL FEDERAL SOURCES	<u>268,750</u>	<u>246,072</u>	<u>259,608</u>	<u>13,536</u>
TOTAL REVENUE & OTHER FINANCING SOURCES	<u>\$ 2,000,196</u>	<u>\$ 1,921,806</u>	<u>\$ 1,934,872</u>	<u>\$ 13,066</u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
GENERAL FUND  
SCHEDULE OF EXPENDITURES, AND OTHER USES  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2008**

	<u>BUDGETED AMOUNT</u>		<u>VARIANCE WITH FINAL BUDGET OVER (UNDER)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>
<b>EXPENDITURES</b>			
<b>INSTRUCTION</b>			
Basic Programs:			
Elementary	\$ 365,280	\$ 372,565	\$ 374,063
Middle School	178,455	179,863	162,325
High School	352,770	289,026	295,134
	<u>896,505</u>	<u>841,454</u>	<u>831,522</u>
Total Basic Programs			9,932
Added Needs:			
Special Education	95,385	104,257	102,565
Title I	102,000	93,213	90,244
At Risk	31,056	47,428	46,556
Title II A	30,000	31,086	31,086
Reading First	135,000	135,000	135,000
Other	2,750	5,778	4,275
	<u>396,191</u>	<u>416,762</u>	<u>409,726</u>
Total Added Needs			7,036
<b>TOTAL INSTRUCTION</b>	<u>1,292,696</u>	<u>1,258,216</u>	<u>1,241,248</u>
			16,968
<b>SUPPORTING SERVICES</b>			
Student Services:			
Freedom to Learn - Capital Outlay	-	-	-
Other Services	3,945	5,146	4,207
Library	11,320	4,337	4,335
Computers & Technology	18,970	31,999	26,957
	<u>34,235</u>	<u>41,482</u>	<u>35,499</u>
Total Student Services			5,983
General Administration:			
Board of Education	19,000	23,078	23,103
Executive Administration	171,969	174,862	174,138
	<u>190,969</u>	<u>197,940</u>	<u>197,241</u>
Total General Administration			699

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
GENERAL FUND  
SCHEDULE OF EXPENDITURES, AND OTHER USES  
BUDGET AND ACTUAL (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2008**

	<u>BUDGETED AMOUNT</u>			<u>VARIANCE WITH FINAL BUDGET OVER (UNDER)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
SUPPORTING SERVICES (CONTINUED)				
School Administration				
Office of Principal	\$ 54,490	\$ 53,368	\$ 53,440	\$ (72)
Business Services	<u>19,000</u>	<u>15,410</u>	<u>15,490</u>	<u>(80)</u>
Total School Administration	<u>73,490</u>	<u>68,778</u>	<u>68,930</u>	<u>(152)</u>
Other Operations				
Plant Operation and Maintenance	256,113	256,094	257,798	(1,704)
Pupil Transportation	<u>67,860</u>	<u>65,595</u>	<u>64,674</u>	<u>921</u>
Total Other Operations	<u>323,973</u>	<u>321,689</u>	<u>322,472</u>	<u>(783)</u>
TOTAL SUPPORTING SERVICES	<u>622,667</u>	<u>629,889</u>	<u>624,142</u>	<u>5,747</u>
OUTGOING TRANSFERS				
Food Service Fund	-	-	5,226	(5,226)
Athletics Fund	<u>26,400</u>	<u>21,831</u>	<u>21,241</u>	<u>590</u>
TOTAL OUTGOING TRANSFERS	<u>26,400</u>	<u>21,831</u>	<u>26,467</u>	<u>590</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>\$ 1,941,763</u>	<u>\$ 1,909,936</u>	<u>\$ 1,891,857</u>	<u>\$ 23,305</u>

See Notes to Financial Statements

## **OTHER SUPPLEMENTARY INFORMATION**

**VANDERBILT AREA SCHOOL  
COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2008**

	<u>SPECIAL REVENUE FUNDS</u>			
	<u>ATHLETIC FUND</u>	<u>FOOD SERVICE FUND</u>	<u>DURANT DEBT FUND</u>	<u>TOTAL</u>
ASSETS				
Cash	\$ 721	\$ 4,649	\$ -	\$ 5,370
Due From State	-	551	-	551
Inventory	-	1,563	-	1,563
	<u>-</u>	<u>1,563</u>	<u>-</u>	<u>1,563</u>
TOTAL ASSETS	<u>\$ 721</u>	<u>\$ 6,763</u>	<u>\$ -</u>	<u>\$ 7,484</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES				
Due to Other Funds	\$ -	\$ -	\$ -	\$ -
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
Reserved	-	-	-	-
Unreserved	721	6,763	-	7,484
	<u>721</u>	<u>6,763</u>	<u>-</u>	<u>7,484</u>
TOTAL FUND BALANCE	<u>721</u>	<u>6,763</u>	<u>-</u>	<u>7,484</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 721</u>	<u>\$ 6,763</u>	<u>\$ -</u>	<u>\$ 7,484</u>

See Notes to Financial Statements

**VANDERBILT AREA SCHOOL  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NON-MAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2008**

	<u>SPECIAL REVENUE FUNDS</u>			
	<u>ATHLETIC FUND</u>	<u>FOOD SERVICE FUND</u>	<u>DURANT DEBT FUND</u>	<u>TOTAL</u>
REVENUES				
Local Sources	\$ 25,504	\$ 17,284	\$ -	\$ 42,788
Interest	-	-	-	-
State Sources	-	4,951	-	4,951
Federal Sources	-	54,682	-	54,682
	<u>25,504</u>	<u>76,917</u>	<u>-</u>	<u>102,421</u>
TOTAL REVENUES	<u>25,504</u>	<u>76,917</u>	<u>-</u>	<u>102,421</u>
EXPENDITURES				
Athletics	46,225	-	-	46,225
Food Service	-	86,651	-	86,651
Other	-	-	-	-
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Capital Outlay	-	-	-	-
	<u>46,225</u>	<u>86,651</u>	<u>-</u>	<u>132,876</u>
TOTAL EXPENDITURES	<u>46,225</u>	<u>86,651</u>	<u>-</u>	<u>132,876</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(20,721)</u>	<u>(9,734)</u>	<u>-</u>	<u>(30,455)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	<u>21,241</u>	<u>5,226</u>	<u>-</u>	<u>26,467</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>21,241</u>	<u>5,226</u>	<u>-</u>	<u>26,467</u>
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	520	(4,508)	-	(3,988)
FUND BALANCES, BEGINNING OF YEAR	<u>201</u>	<u>11,271</u>	<u>-</u>	<u>11,472</u>
FUND BALANCES, END OF YEAR	<u>\$ 721</u>	<u>\$ 6,763</u>	<u>\$ -</u>	<u>\$ 7,484</u>

See Notes to Financial Statements



**VANDERBILT AREA SCHOOL  
OTHER SUPPLEMENTARY INFORMATION  
STATEMENT OF BONDED INDEBTEDNESS  
YEAR ENDED JUNE 30, 2008**

	2007 Refunding Debt Principal	Durant Debt Principal	Total
<u>Fiscal June 30</u>			
2009	140,000	2,196	142,196
2010	150,000	13,525	163,525
2011	150,000	2,410	152,410
2012	160,000	2,525	162,525
2013	170,000	2,645	172,645
2014	175,000		175,000
2015	180,000		180,000
2016	180,000		180,000
2017	185,000		185,000
2018	180,000		180,000
2019	180,000		180,000
2020	175,000		175,000
2021	175,000		175,000
2022	170,000	-	170,000
	<u>          </u>	<u>          </u>	<u>          </u>
Total	<u>\$ 2,370,000</u>	<u>\$ 23,301</u>	<u>\$ 2,393,301</u>
Principal payments due	May 1	May 15	
Interest payments due	May 1 and November 1		
Interest rate	4.0%-5.0%	4.761353%	
Original issue	<u>\$ 2,500,000</u>	<u>\$ 25,211</u>	



**Thomas R. Zick CPA, P.C.**  
CERTIFIED PUBLIC ACCOUNTANT

P.O. BOX 149, 2947 MANTZ STREET  
LEWISTON, MICHIGAN 49756  
TELEPHONE: (989) 786-4032  
FAX: (989) 786-4032

**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

October 2, 2008

Board of Education  
Vanderbilt Area School  
Vanderbilt, Michigan 49795

I have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Vanderbilt Area School as of and for the year ended June 30, 2008, which collectively comprise the Vanderbilt Area School's basic financial statements and have issued my report thereon dated October 2, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Vanderbilt Area School's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control over financial reporting. Accordingly, I do not express an opinion of the effectiveness of Vanderbilt Area School's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Vanderbilt Area School's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Vanderbilt Area School's financial statements that is more than inconsequential will not be prevented or detected by Vanderbilt Area School's internal control. I consider the following deficiency to be a significant deficiency in internal control over financial reporting.

Establishment and maintenance of internal control over the financial reporting process as defined by Statement on Auditing Standards Number 112 requires management to prepare annual financial statements in accordance with GASB Statement Number 34. The District's auditor prepares these statements.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Vanderbilt Area School's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I believe that the significant deficiency described above is not a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Vanderbilt Area School's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

I noted certain immaterial instances of noncompliance and control issues that I reported to management of Vanderbilt Area School in a separate letter dated October 2, 2008.

This report is intended solely for the information and use of management, federal awarding agencies, pass-through entities, the Michigan Department of Education, and Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.



THOMAS R. ZICK CPA, P.C.  
CERTIFIED PUBLIC ACCOUNTANT



**Thomas R. Zick CPA, P.C.**  
CERTIFIED PUBLIC ACCOUNTANT

P.O. BOX 149, 2947 MANTZ STREET  
LEWISTON, MICHIGAN 49756  
TELEPHONE: (989) 786-4032  
FAX: (989) 786-4032

## **REPORT TO MANAGEMENT / BOARD OF EDUCATION**

October 2, 2008

Board of Education  
Vanderbilt Area School  
Vanderbilt, Michigan 49795

I have audited the basic financial statements of Vanderbilt Area School, Vanderbilt, Michigan, for the year ended June 30, 2008, and have issued my report thereon dated October 2, 2008. My report is unqualified with a going concern modification. Professional standards require that I provide you with the following information related to my audit.

### **My Responsibility Under U.S. Generally Accepted Auditing Standards**

As stated in our engagement letter, my responsibility, as described by professional standards, is to plan and perform my audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. Generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute, assurance and because I did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me.

In planning and performing my audit, I considered Vanderbilt Area School's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinions on the financial statements and not to provide assurance on the internal control over financial reporting. I also considered internal control over compliance with requirements that could have a direct and material effect on the financial statements.

As part of obtaining reasonable assurance about whether Vanderbilt Area School's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit. While my audit provides a reasonable basis for my opinion, it does not provide a legal determination of Vanderbilt Area School's compliance with those requirements.

### **Significant Accounting Policies**

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, I will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Vanderbilt Area School are described in Note 1 to the financial statements. I noted no transactions entered into by Vanderbilt Area School during the year that were both significant and unusual, and of which, under professional standards, I am required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

### **Accounting Estimates**

Some accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience and past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. My conclusions regarding the reasonableness of the estimates are based on reviewing and testing the historical data provided by management and using this data to compute the liability.

### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in my judgment, may not have been detected except through my auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on Vanderbilt Area School's financial reporting process (that is, cause future financial statements to be materially misstated). All of the adjustments, I proposed, have been recorded by Vanderbilt Area School.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether significant or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. I am pleased to report that no such disagreements arose during the course of my audit.

### **Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Vanderbilt Area School's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with me to determine that the consultant has all of the relevant facts. To my knowledge, there were no such consultations with other accountants.

### **Issues Discussed Prior to Retention of Independent Auditors**

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Vanderbilt Area School's auditors. However, these discussions occurred in the normal course of our professional relationship and my responses were not a condition to my retention.

### **Difficulties Encountered in Performing the Audit**

I encountered no significant difficulties in dealing with management in performing and completing my audit.

### **Comments and Recommendations**

The following is a summary of my observations with suggestions for improvements I believe should be brought to your attention.

## **BUDGETS**

The School District is required under Public Act 621 of 1978 to adopt (pass) a budget (General Appropriations Act) for the General Fund and Individual Special Revenue Funds. The District complied in all areas except the following expenditure areas that exceeded budgeted amounts:

<u>Fund/Function</u>	<u>Total Budget</u>	<u>Actual Expenditures</u>	<u>Budget Variance</u>
General Fund:			
Office of Principal	\$ 53,368	\$ 53,440	\$ (72)
Business Services	\$ 15,410	\$ 15,490	\$ (80)
Plant Operation and Maintenance	\$ 256,094	\$ 257,798	\$ (1,704)
Transfers Out	\$ 21,831	\$ 26,467	\$ (4,636)
Special Revenue Fund:			
Food Service	\$ 81,174	\$ 86,651	\$ (5,477)

The budget was not overspent in total.

## **2007/08 BUDGET / FUND BALANCE PROJECTION**

The State Aid Statutes and Public Act 621, (The Accounting and Budgeting Act) prohibit a district from budgeting for a fund balance deficit. Your 2007/08 budget as adopted on June 27, 2007 violated these statutes.

Your General Fund fund deficit for the fiscal year ended June 30, 2008 was \$54,890. This violates state statute which prohibits ending the fiscal year with a deficit in any fund.

A deficit elimination plan was filed by the District, amended by the District, and accepted by the Michigan Department of Education. While your adopted budgets violate state law, you are working to eliminate that deficit. According to projections your present deficit will be eliminated during the 2008/09 school year. You have made good progress towards that goal this year by showing a final deficit which is \$31,145 better than your projected deficit for June 30, 2008.

The board and administration should be commended for their vigilance in monitoring the budget during the fiscal year. You ended the year with a lower deficit than your deficit elimination plan projected. While the financial problems have not been eliminated, the board and administration have demonstrated a willingness to work to resolve them and are progressing toward that goal.

## **DEFERRED REVENUE**

There is still one grant that has deferred revenue recorded because the funds have been received but not spent. That deferred amount is Section 31(a) at risk funds with a balance of \$21,880.

### **PROPERTY TAX REVENUE / STATE AID**

The present system for assuring that each school district gets its entire foundation allowance (which is a combination of property taxes and State Aid) is, in my opinion, flawed. With all of the Tax Tribunal adjustments, Board of Review adjustments and homestead/non-homestead adjustments it is very important that each district reconcile taxable values, as reported on the Michigan Department of Education website, monthly.

Changes that occur on the web site are postings made by the county treasurers. These changes are then posted to your State Aid Status Report which directly affects the State Aid funds received each month. Reconciling those changes monthly is important.

### **BANK ACCOUNT / FDIC INSURANCE**

In today's economic environment it is critical to frequently assess the bank account balances and assure that all accounts are insured where possible. It may be prudent to take a slightly lower return on an account in exchange for the depository insurance coverage. With FDIC coverage increased to \$250,000 now, it will be easier to spread the funds in order to maximize coverage.

### **SEGREGATION OF DUTIES**

There is not adequate segregation of duties in the accounting area. One individual posts all journals, the general ledger and also prepares checks and reconciles the bank accounts. The same individual also initiates and posts all journal entries. The lack of segregation of duties is inherent because of staff limitations. The board must recognize that all internal controls must be evaluated for cost effectiveness. The controls that could be added would have to be compared with the costs required to obtain those controls. I understand the superintendent is reviewing bank reconciliations and that the high school office is recording student activity cash receipts. While these two procedures do not completely eliminate the segregation of duties problem they are excellent additional controls which help mitigate the issue.

This report is intended solely for the information and use of the Vanderbilt Area School's management, Board of Education, the Michigan Departments of Treasury and Education, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.



THOMAS R. ZICK CPA, P.C.  
CERTIFIED PUBLIC ACCOUNTANT